

FORM 30, PFE
PACIFIC FRUIT EXPRESS COMPANY
WORK ORDER AUTHORITY

3-4-44-2M

Office of Assistant General Manager General Manager's No. 0-746
Chicago, Ill. - February 8, 1945 Ass't Gen'l Mgr's No. 21
(Place) (Date) No. _____

Authority for Expenditure of \$4,595.00 is requested for purpose of providing for ladies' toilet
and rest room to property at Roanoke Building, Chicago, Ill.
(Station or Location)

Description of project:

Alter and remodel rooms 337, 338 and 339 on third floor of the Roanoke Building and cut stairway passage from fourth floor directly to it.

Recommendations:

Ladies on fourth floor office are required to go to the seventh floor for their toilet and rest room, necessitating walking to and from elevators between these floors, also awaiting transportation.

At present there are 99 women employees on the fourth floor and to avoid loss of time and the more or less constant movement through the front corridor and Reception Room to get to this rest room it is recommended that our Ladies be provided with such facilities of their own.

The space on the third floor immediately under our men's lavatory can be altered and remodelled for this purpose and an opening can be cut through the fourth floor directly over it for a stairway to it and Landlord of the Roanoke Building will contract for this job at a cost to PFE Co. of \$4,595.00 in addition to a cost of \$1,064.00, which Landlord will assume. Landlord will also assume cost of rest room furnishings up to \$500.00 which PFE will purchase.

Occupancy of Rooms 337, 338 and 339 and space for stairway passage to be covered by lease to PFE Co. at annual rental of \$450.00.

PR			
15-1A	38%	15-2A-2	1%
15-1B	18%	15-3A	1%
15-1C	15%	15-4A	4%
15-2A-1	23%		100%

DISTRIBUTION OF ESTIMATE

Investment in physical property	\$
Less—Ledger value of property retired.....	\$
Less—Cost at current prices of new parts of the kind retired.....	\$
Net—investment in physical property.....	
Operating Expenses <u>Car Line</u>	PR \$ <u>4,595.00</u>
Accrued depreciation.....	
Material and supplies	
Estimated cost of project	<u>4,595.00</u>
Less donations, grants, or proportion payable by	\$
Cost to Pacific Fruit Express Company	\$ <u>4,595.00</u>

Submitted by E. E. Walter, AGM

Calculations and distribution correct:

[Signature]
For Auditor

Date 2-20- 1945

Recommended by [Signature] Assistant General Manager
Recommended by [Signature] AGM-E&R
Approved: [Signature] Vice-President and General Manager

Date _____, 19 _____



WORK ORDER AUTHORITY
PACIFIC FRUIT EXPRESS COMPANY
FORM NO. 100

Office of Assistant General Manager
Chicago, Ill. - February 8, 1945
General Manager's No. 0-746
Asst. Genl Mgr's No. 51
No.

Authority for Expenditure of \$4,595.00
and rest room
Description of project:
is requested for purpose of providing for ladies' toilet
in property at Rossmore Building, Chicago, Ill.
(Station or location)

Alter and remodel rooms 337, 338 and 339 on third floor of the Rossmore Building and cut stairway passage from fourth floor directly to it.

Recommendations:

Ladies on fourth floor offices are required to go to the seventh floor for their toilet and rest room, necessitating walking to and from elevators between these floors, also awaiting transportation.

At present there are 99 women employees on the fourth floor and to avoid loss of time and the more or less constant movement through the front corridor and Reception Room to get to this rest room it is recommended that our ladies be provided with such facilities of their own.

The space on the third floor immediately under our men's lavatory can be altered and remodelled for this purpose and an opening can be cut through the fourth floor directly over it for a stairway to it and landlord of the Rossmore Building will contract for this job at a cost to PFE Co. of \$4,595.00 in addition to a cost of \$1,064.00, which landlord will assume. Landlord will also assume cost of rest room furnishings up to \$500.00 which PFE will purchase.

Occupancy of Rooms 337, 338 and 339 and space for stairway passage to be covered by lease to PFE Co. at annual rental of \$150.00.

PR	15-1A	388	15-2A-2	100
	15-1B	188	15-3A	15
	15-1C	158	15-4A	15
	15-2A-1	238		

DISTRIBUTION OF ESTIMATE

Investment in physical property	
Less—Estimated value of property retired	
Less—Cost at current prices of new parts of the kind retired	
Net—Investment in physical property	
Operating Expenses	
Accrued depreciation	
Material and supplies	
Estimated cost of project	
Less donations, grants or proportion payable by	
Cost to Pacific Fruit Express Company	

PACIFIC FRUIT EXPRESS COMPANY
RECEIVED
FEB 24 1945
OFFICE OF AUDITOR

Submitted by: E. E. Walter, AGM
Recommended by: Assistant General Manager
Approved: Vice-President and General Manager
Date: 2-20-45